

Sephardic Bet Yaakov-03009743 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Meal Counting and Claiming	Meal Counting and Claiming (Off-Site Assessment Tool) (300H)	Sephardic Bet Yaakov-03009743	305	07/07/2023	CAP Accepted
Corrective Action History	<p>Corrective Action Plan: Accepted by Corinne Santos-Hernandez 07/20/2023 10:29 AM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Chava Bloch 06/27/2023 04:44 PM</p> <p>See attached revised Unpaid Meal Charge Policy.</p>				
<p>Flagged by Corinne Santos-Hernandez 06/09/2023 10:56 AM</p> <p>1. Offer versus Serve should not be selected as meal counting and claiming procedures for the SFA. During the on-site review, the meals are "served only". The site details in the SNEARS application packet should be revised to reflect the correct meal counting and claiming procedure.</p> <p>2. SFA's current Unpaid Meal Charge Policy should be revised to reflect the new changes. Please see below of what is required.</p> <ul style="list-style-type: none"> •All SFA's operating the NSLP and/or SBP must develop a meal charge policy •The policy must be provided, in writing, to student's families and to staff responsible for policy enforcement NJ requirements: <ul style="list-style-type: none"> -School meal debt notice must be provided to parents -1st notice of debt allowing 10 school days to pay debt -2nd notice, if debt not paid in full after 10 school days, of any action taken by the school in response to the arrearage -New Jersey has specific requirements regarding unpaid meal charges. These requirements were passed in the New Jersey Hunger-Free Students' Bill of Rights Act of May 2020. <p>The requirements are as follows:</p> <ul style="list-style-type: none"> -School meal debt notice must be provided to parents (prior to denying their children meals) -The SFA must provide an initial notice of debt allowing the parents 10 school days to pay their debt. If the debt is not paid in full by the end of the 10 days, the SFA must send a second notification explaining any action to be taken by the school district in response to the money owed. During this notification period SFAs must continue to provide children, with unpaid debt, reimbursable meals. Children who qualify for free meals may never be denied a reimbursable meal, even if they have accrued a negative balance. <p>SFAs must prohibit lunch shaming. A school district shall not:</p> <ol style="list-style-type: none"> (1) publicly identify or stigmatize a student who cannot pay for a school breakfast or a school lunch or whose school breakfast or school lunch bill is in arrears, for example, by requiring that the student sit at a separate table or wear a wristband, hand stamp, or identifying mark or by serving the student an alternative meal. This is newly added language to the bill and is very important for SFAs to note if providing alternate meals is written in your Unpaid Meal Charge Policy. (2) require a student who cannot pay for a school breakfast or a school lunch or whose school breakfast or school lunch bill is in arrears to do chores or other work to pay for the school breakfast or school lunch; or (3) require a student to discard a school breakfast or school lunch after it has been served because of the student's inability to pay for a school 					

Sephardic Bet Yaakov-03009743 - Corrective Action Report (Detail)

	<p>breakfast or a school lunch or because money is owed for previously provided meals.</p> <ul style="list-style-type: none"> • Provide assistance to resolve school meal debt if money is owed for 5 or more meals <p>If a student owes money for the equivalent of five or more school meals, a school district shall:</p> <ol style="list-style-type: none"> (1) determine if the student is eligible for a free or reduced price school meals; (2) make at least two attempts, not including the application or instructions provided to the parent or guardian to contact the student's parent or guardian and have the parent or guardian fill out an application for the school lunch program and school breakfast program; and (3) require a principal, or a person designated by the principal, to contact the parent or guardian to offer assistance with the application for the school lunch and school breakfast program, determine if there are other issues within the household that have caused the child to have insufficient funds to purchase a school breakfast or school lunch, and offer any other appropriate assistance. <p>d. A school district shall direct communications about a student's school breakfast or school lunch bill being in arrears to the parent or guardian and not the student. Nothing in this subsection shall prohibit a school district from sending a student home with a letter addressed to a parent or guardian.</p> <p>-More information on Unpaid Meal Charges: State agency and USDA Guidance and Memos are posted in SNEARS under the Resources link.</p> <p>Go to SNEARS- Resources- Unpaid Meal Charges</p>				
Meal Counting and Claiming	Meal Counting and Claiming (On-Site Assessment Tool) (314H)	Sephardic Bet Yaakov-03009743	314	07/07/2023	CAP Accepted

Sephardic Bet Yaakov-03009743 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 07/20/2023 10:30 AM CAP Accepted				
	Corrective Action Plan: Submitted by Chava Bloch 06/27/2023 04:19 PM 6/27/2023 The schedule A was updated to reflect the correct meal service: meal counting method, serve only. Breakfast times will start earlier to ensure adequate time to eat and less waste. A revision was made on the website to reflect these changes.				
	Flagged by Corinne Santos-Hernandez 06/09/2023 10:56 AM The SFA must use the same accountability method for counting meals at the point of service that was indicated on the the Schedule A Site Details page in SNEARS. The Schedule A must be revised to reflect the actual meal counting method used. The SFA has the incorrect total classroom feedings and cafeteria feedings for the school site. The SFA also needs to revise their meal service and serving areas option to reflect that "serve only" is utilized and not "offer versus serve". The Head of School mentioned that OVS was practiced in the beginning of the school year but changed to "serve only" during the school year. In addition, during breakfast on-site day of review, the meal was served later in the morning not allowing the students adequate time to complete their meal. The site details has 9:15am with start of breakfast and 9:50 am with the last breakfast ending. The last breakfast period was served at 9:53am. Students did not have enough time to finish their cereal and fruit. They were rushed because the 2nd breakfast period had to be start and the tables needed to be prepped with the food items on the table. Observed the large amount of food waste. The head of school (Rabbi) provided a meal schedule of breakfast start times. The schedule provides that breakfast for grades 5-7 and primary starts at 9:30 am and 1-4th grade with a 9:45 am breakfast start time. The students are provided only 15 minutes to eat. Advised to start breakfast earlier to allow more meal time consumption considering students arrive early and are playing on the playground around prior to 9am. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	Meal Counting and Claiming - Day of Review	Meal Counting and Claiming - Day of Review (On-Site Assessment Tool - Site) (317H)	Yeshivat Yagdil Torah-9898	318	07/07/2023

Sephardic Bet Yaakov-03009743 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<p>Corrective Action History</p>	<p>Corrective Action Plan: Accepted by Corinne Santos-Hernandez 07/20/2023 10:30 AM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Chava Bloch 06/27/2023 04:18 PM</p> <p>6/27/2023</p> <p>All Rabbis/teachers were trained and, going forward, all new staff will be trained, to call the students' names before marking them off on the rosters and not use just face recognition in order to avoid any mistakes.</p>				
	<p>Flagged by Corinne Santos-Hernandez 06/09/2023 10:57 AM</p> <p>An accurate count of reimbursable meals served, by eligibility category, must be taken at the point of service for breakfast. Point of service means that point in the food service operation where a determination can be made that a reimbursable free, reduced price or paid meal has been served to an eligible child. This is a pre-k to 8 school. The pre-k students are in a different building (across the main building for k-8). The pre-k students eat in their classrooms. There are 2 classrooms. Rosters are used and Rabbis/teachers complete the rosters and check off students' names. During the breakfast observation, all meals are "served" and prepped on the tables. When the students enter the dayroom, they sit down in their assigned class table. The teacher completes the roster but observed that some were checking off student names using "face recognition". Addressed this concern to the head of school and consultant immediately and was advised that it would be fixed. Sight recognition is not an acceptable means of accountability. 7CFR 210.8 Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..</p>				
<p>Meal Counting and Claiming - Review Period</p>	<p>Meal Counting and Claiming - Review Period (On-Site Assessment Tool - Site) (322H)</p>	<p>Yeshivat Yagdil Torah-9898</p>	<p>325</p>	<p>07/07/2023</p>	<p>CAP Accepted</p>

Sephardic Bet Yaakov-03009743 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<p>Corrective Action History</p>	<p>Corrective Action Plan: Accepted by Corinne Santos-Hernandez 07/20/2023 10:30 AM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Chava Bloch 06/27/2023 04:19 PM</p> <p>6/19/2023</p> <p>Meal counts for breakfast and lunch will be entered and calculated on a weekly basis instead of on a monthly basis and review of the total meals will be reviewed.</p>				
	<p>Flagged by Corinne Santos-Hernandez 06/09/2023 10:56 AM</p> <p>Breakfast and lunch counts by category (free, reduced and/or paid) must be correctly used in the claim for reimbursement. Meal counts for each school should be verified prior to submitting and certifying the claim. On May 10, 2023 - there was an overclaim of 1 meal for breakfast and May 1, 2023 for lunch - there was an underclaim of 1 meal. The SFA should be reviewing total meals for breakfast and lunch on a regular basis and not a monthly basis. Prior to the on-site review, the food service director requested to change the review month from May to April 2023 because the SFA had very little time to calculate the total meals from breakfast and lunch rosters and enter all the number of meals on the edit check worksheets. She also mentioned that the rosters are calculated on a monthly basis. The total for both meals should be calculated and entered on the daily edit check worksheets on a regular basis. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. This is an inaccurate method of counting, combining and recording of meals that can potentially result on a systemic problem. The system of counting meals must be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
<p>Meal Components and Quantities - Review Period</p>	<p>Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)</p>	<p>Yeshivat Yagdil Torah-9898</p>	<p>410</p>	<p>07/07/2023</p>	<p>CAP Accepted</p>

Sephardic Bet Yaakov-03009743 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<p>Corrective Action History</p>	<p>Corrective Action Plan: Accepted by Corinne Santos-Hernandez 07/20/2023 10:28 AM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Chava Bloch 06/27/2023 04:18 PM</p> <p>6/27/2023</p> <p>Staff filling out production records were reminded of all the correct procedures and how to properly fill out the production records in order to ensure accuracy on future production records. Counts of leftover milk will be taken to ensure correct documentation of usage. Also, all production records will be signed.</p> <p>Two types of milk will be served and recorded properly at all meal services.</p> <p>Flagged by Corinne Santos-Hernandez 06/09/2023 10:57 AM</p> <p>At lunch, production records must document that both daily and weekly minimum quantities for each component are offered. Other supporting documentation (including but not limited to the USDA Food Buying Guide, food labels, CN labels, manufacturers product formulation statements, standardized recipes, etc.) must be used to determine the creditable amount each menu item contributes to the meal pattern to assure that required minimum quantities are offered. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>Production record for the review month is inaccurate and need accuracy with total milk usage for both meals. For example: On May 7, 2023 a total of 267 meals were served and the milk usage for that day has a total of 267 1/2 pints for 1% white and 267 1/2 pints for fat free white. Milk should be counted after each meal service to document the correct milk usage. In addition, the person who completed the production record did not sign on a daily basis.</p> <p>On May 5th, 12, and 19th- 2023 - only one type of milk was served. White milk 1% was served.</p>				
<p>On-Site Assessment Tool - Site</p>	<p>Food Safety, Storage and Buy American (On-Site Assessment Tool - Site) (1404H)</p>	<p>Yeshivat Yagdil Torah-9898</p>	<p>1408</p>	<p>07/07/2023</p>	<p>CAP Accepted</p>

Sephardic Bet Yaakov-03009743 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 07/20/2023 10:29 AM CAP Accepted				
	Corrective Action Plan: Submitted by Chava Bloch 06/27/2023 04:19 PM 6/19/2023 All uneated apples will be rewashed before storing and serving again. The milk will not be left out; temperatures will be taken and milk will be refrigerated to keep the correct temperatures.				
	Flagged by Corinne Santos-Hernandez 06/09/2023 10:56 AM Observations on the day of review indicated storage violations. During the breakfast meal, fresh whole apples were served as the fruit component. The meals are "served" only for all students. The uneaten apples after were reused to serve for the second breakfast period. Advised the Rabbi to either rewash the apples or wrap the fruit individually if they will be using reserving the fruit again because the first breakfast period students touched the fruits. There were also leftover milk (in cartons) that were not used. These should be refrigerated to keep the temperature cool and within HCAPP guidelines. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged